

# COMPLIANCE SERVICES AUTHORITY FORM

**COMPLETE ANNUAL COMPLIANCE SERVICING BUNDLE - \$12.50 per month Inc. GST**

- ✓ **SMOKE ALARM INSTALLATION AND SERVICING**
- ✓ **BLIND CORD COMPLIANCE INSPECTION AND SERVICING**
- ✓ **SAFETY SWITCH SERVICE AND TESTING**

**INCLUSIONS**

- ✓ We contact the tenant to arrange a suitable time to carry out servicing either by phone or entry notice, within 30 days prior to a new lease or renewal of an existing lease.
- ✓ Maintain and service smoke alarms in the property to meet compliance.
- ✓ Clean and replace all batteries in compliant smoke alarms on every service.
- ✓ Compliancy check of locations of existing smoke alarms throughout property including relocation
- ✓ Replacement of expired or faulty existing smoke alarms.
- ✓ Install additional smoke alarms if required for compliance to the relevant legislation or standard.
- ✓ Inspect all window covering cords throughout the property for compliance at the end or renewal of a lease while carrying out smoke alarm servicing.
- ✓ Install cleats, tension devices or warning labels to achieve blind cord compliance.
- ✓ Inspect switchboard to ensure property is fitted with a safety switch on power circuits for compliance at the end or renewal of a lease while carrying out smoke alarm servicing.
- ✓ Test safety switch/s using built in test button on device.
- ✓ All services to be carried out during normal business hours Monday to Friday 7am - 5pm, excluding public holi days.

**EXCLUSIONS**

- ✗ After hours callout (excluding warranty) for servicing , this will incur a \$99 per hour charge.
- ✗ Replacement of removed /missing or damaged smoke alarms due to tenant/s, this will be reported to the real estate and invoiced to the tenant/s.
- ✗ Replacement of any missing or damaged cleats, tension devices or warning labels due to tenant/s, this will be reported to the real estate and invoiced to the tenant.
- ✗ Connection of any power points not controlled by the safety switch. This will incur a \$77 per hour plus material costs to connect all power points to the safety switch.
- ✗ Replacement of any faulty or non-functioning safety switch should it be found to not be operating. This will be an additional cost of \$150.00 to replace faulty safety switch.
- ✗ Installation of safety switch if property is found to be non-compliant. This will be an additional cost of \$250.00 to install a new safety switch if property is found to not have one installed.

**Property Address:**.....

**Name:**..... **Name:**.....

**Signature:**..... **Signature:**.....